

PARISH COUNCIL LIAISON MEETING

WEDNESDAY 26 FEBRUARY 2020

6.30 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Minutes of the Meetings Held on:**
 - 2.1 **18 September 2019 - Parish Council Liaison** **3 - 16**
 - 2.2 **16 December 2019 - Extraordinary Parish Council Liaison** **17 - 26**
3. **Re-energising your Parish Council Liaison Meetings**
 - Contribute to constructive discussion on how we can increase attendance.
 - Share opinions and ideas on the future direction of your Parish Council Liaison Meetings.
 - Provide input to shaping the format of such meetings to ensure they continue to deliver value.
 - Henry Clark will facilitate a round table discussion on this topic and lead a SWOT (strengths, weaknesses, opportunities and threats) analysis.
4. **Date of next meeting**

22 April 2020

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:
Councillor I. Walsh (Chairman)
All Parish Councillors and Parish Clerks
Substitute: Councillor. R Brown

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact David Beauchamp on 01733 384628.